

**Organizational Meeting and**  
**Regular Meeting of the Vermilion Local School District Board of Education**  
**Monday, January 14, 2019**

The Organizational meeting was called to order at 6:45 P.M.

ROLL CALL: Christopher Habermehl, present; Shelly Innes, present; Krystal Russell, present; Michael Stark, present; Sara Stepp, present.

Mr. Stark led the Pledge of Allegiance and a Moment of Silence.

Election of Officers:

**1.19** Mrs. Innes moved the nomination of Michael Stark as President of the Board. Mr. Habermehl seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

**2.19** Mr. Habermehl moved the nomination of Shelley Innes as Vice President of the Board. Mr. Stark seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

**3.19** Mr. Habermehl moved to appoint Krystal Russell to serve as Legislative Liaison with the Ohio School Board Association for 2019. Mrs. Stepp seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

**4.19** Mr. Stark moved to appoint Sara Stepp to service as Student Achievement Liaison with the Ohio School Boards Association for 2019. Mr. Habermehl seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

**5.19** Mrs. Innes moved that the Board adopt a resolution to approve the following Standing Resolutions for 2019:

- (1) To establish the 2<sup>nd</sup> Monday of each month at 7:00 pm for the **day and time of regular meetings** in 2019:

February 11, 2019	June 10, 2019	October 14, 2019
March 11, 2019	July 8, 2019	November 11, 2019
April 8, 2019	August 12, 2019	December 9, 2019
May, 13, 2019	September 9, 2019	January 13, 2020 (Organizational)
- (2) Designate The Vermilion Photojournal as the **Official Newspaper**.
- (3) Direct the Treasurer to provide copies of the minutes of the last meeting two (2) days prior to the next regular meeting, and to **waive the reading of the minutes** if said is done.
- (4) **Authorize the Treasurer to:**
  - Pay on abstracts and invoices, monthly salaries and bills within the approved appropriations;
  - Request from the Erie and Lorain County Auditors advances on tax settlements as monies are collected;
  - Invest the funds of the district, as they are available;
  - Establish funds as necessary when requested by law or Auditor of the State;
  - Approve student activity funds purpose statements and budgets;
  - Open and read bids immediately after the time for filing of bids has expired.
- (5) **Authorize the Superintendent or his designee to:**
  - Act as the Purchasing Agent;
  - Act as the Federal Programs Coordinator;
  - Act as Compliance Officer for the Equal Educational Opportunities Act, Title IX, and 1972 Civil Rights Act; Family and Medical Leave Act; Bureau of Workers Compensation/Public Employment Risk Reduction Program; Individuals with Disabilities Education Act; Americans with Disabilities Act; "504" Coordinator;
  - Approve the emergency and temporary employment of personnel in compliance with policy;
  - Provide coordination of required asbestos inspections;
  - Act as Safety Coordinator;
  - Approve the use of school buses within state and local rules;
  - Approve the use of a volunteer and/or employee's personal automobile to transport students to or from school or school-sponsored activities.
- (6) Authorize the building principals to sign contracts such as student activity contracts, student pictures, school annuals, athletic contests, and the like.
- (7) Appoint the superintendent or his designee as the Board of Education's hearing officer for appeals of suspension and expulsions of students.
- (8) Authorize the appointment of the Board's representative to act as a designee for the Board of Education to hear student expulsion appeals.
- (9) Authorize the Athletic Director to act as purchasing agent for the Athletic Fund.
- (10) Establish a service Fund in the amount allowed by law of \$3,500.00 for the Board of Education within the general fund for the remainder of the fiscal year 2018 and for fiscal year 2019.
- (11) Appoint Jeff Keck to serve on the Vermilion City Parks and Recreation Board for 2019.

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(12) Authorize the participation in state and federal programs as they become available.

(13) Authorize the Treasurer to submit the Alternative Tax Budget for Fiscal Year 2020 to the Budget Commission in a timely fashion. (ATTACHMENT A)

(14) Appoint the following firms as legal counsel:

Bricker and Eckler L.L.P.

Ennis Britton Co., L.P.A

Pepple & Waggoner Ltd.

Smith, Peters & Kalail Co., L.P.A.

O'Toole, McLaughlin Dooley & Pecora, Co., L.P.A.

Walter Haverfield, L.L.P

Squire, Patton Boggs, L.L.P.

Mr. Habermehl seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, abstain; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

**6.19** Mrs. Innes moved that the Organizational meeting be adjourned. Mr. Habermehl seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, abstain; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

The Organizational meeting was adjourned at 6:55 pm.

The Regular meeting was called to order at 7:00 pm.

ROLL CALL: Christopher Habermehl, present; Shelly Innes, present; Krystal Russell, present; Michael Stark, present; Sara Stepp, present.

Mr. Habermehl led the Pledge of Allegiance with the December Citizens of the Month from Vermilion Elementary School and a Moment of Silence.

Student Liaison presentation on identifying minerals by 6<sup>th</sup> grade teacher Miss Meyers and 6<sup>th</sup> grader Claire Bartlome.

Legislative Report HB 502 passed Educator in-service training on youth suicide awareness and prevention in public schools.

#### **SUPERINTENDENT'S REPORT**

1. Mr. Pempin acknowledged Board of Education month.
2. Karen Blackburn, Director of Pupil Services gave a presentation on how to enroll special education.

#### **TREASURER'S REPORT**

**7.19** Mrs. Innes moved that the Board adopt a resolution to approve the Financial Report for November 30, 2018 and December 31, 2018. Mrs. Russell seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

**8.19** Mrs. Russell moved that the Board adopt a resolution to approve the following donations:

- \$50,000.00 from the Adele A. Kovanic Trust
- \$1,000.00 from TJ Investment Team LLC to the Wrestling Team
- \$2,210.34 from Elyria Charities to the Bowling Team
- \$250.00 from Vermilion Lions Club to VHS Speech and Debate
- \$30.00 from VLSD staff to the VHS Rotary Fund
- \$20.00 from Class of 1968 Ladies to Sailor Support Fund
- \$400.00 from Chelsea Fisher to Operations for Outstanding Lunch Balances
- 100 free t-shirts to National Honor Society from All-American Publishing

Mrs. Stepp seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mrs. Stepp, aye; Mr. Stark aye. Motion Carried.

**9.19** Mrs. Russell moved that the Board adopt a resolution to approve the quote from Laketec for \$13, 104.00 for 500 ClearPass Onboard Licenses.

Mrs. Stepp seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mrs. Stepp, aye; Mr. Stark aye. Motion Carried.

**10.19** Mrs. Innes moved that the Board adopt a resolution to approve the then and now invoice of \$4,464.10 from Stoller Fundraising and \$4,175.00 from Lorain County Community College. Mr. Stark seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mrs. Stepp, aye; Mr. Stark aye. Motion Carried.

**11.19** Mr. Habermehl moved that the Board adopt a resolution to participate in the Ohio School Boards Legal Assistance Fund for the calendar year 2019 and to authorize the treasurer to pay LAF \$250.00. Mr. Stark seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mrs. Stepp, aye; Mr. Stark aye. Motion Carried.

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**12.19** Mr. Habermehl moved that the Board adopt a resolution to approve the following items on the **CONSENT AGENDA:**

1. Minutes of the December 10, 2018 board meeting. (ATTACHMENT E)
2. Recommend a resolution to adopt the School Calendar for 2019-2020 as provided. (ATTACHMENT F)
3. Adopt Revisions to the following district policies and accompanying guidelines, as recommended by NEOLA for first read: 1623, 2260.01, 3123, 4122, 4123, 4140, 4162, 4362, 5113, 5517, 5610, 5610.02, 5610.03, 5611, 6320, 6423, and 8141. (ATTACHMENT G)
4. Adopt Revision to the following district policy 6235 and accompanying guidelines, as recommended by NEOLA for second read. (ATTACHMENT H)
5. Adopt a resolution to approve Open Enrollment Agreement for Excess Cost for Children with Disabilities with Oberlin City Schools. (ATTACHMENT I)
6. **Approve the following Employment Action:**  
**Leave of Absence for Leslie Sheriff, Bus Driver for the remainder of the 2018-2019 contract year.**

**One (1) year Classified contract for the 2018-2019 contract year to:**

Mark Boice, Bus Driver, Level 1, \$16.21/hr.  
Leslie Sheriff, Bus Monitor, Level 1, \$10.35/hr.  
Jodie Dillinger, Van Driver, Level 1, \$16.21/hr.  
Taino Carreras, Monitor, Level 1, \$10.05/hr.  
Kimberly Cottos, Bus Driver, Level 1, \$16.21/hr.

**One (1) year limited contract to the position of Classified Substitute for the 2018-2019 contract year to the following:**

Janet Ancog, Custodian  
Jon Salter, Custodian  
Daryl Radeff, Custodian

**One (1) year Limited Supplemental Contract for the 2018-19 contract year to the following:**

Mary Lou Redman Poli, Assistant Bowling Coach, Level 15, Step 0, \$1,749.00  
David Domonkos, VHS Head Boys Track Coach, Level 29, Step 4, \$5,465.00  
Timothy Volzer, VHS Assistant Track Coach, Level 16, Step 4, \$3,245.00  
Marc Pogachar, VHS Assistant Track Coach, Level 16, Step 1, \$2,989.00  
Hannah Bartlome, SMS Girls Head Track Coach, Level 14, Step 0, \$2,562.00  
Marlayna Jacinto, SMS Assistant Track Coach, Level 13, Step 4, \$2,733.00  
Seth Lyons, SMS Assistant Track Coach, Level 13, Step 0, \$2,391.00  
William Matthews, VHS Softball Coach, Level 23, Step 2, \$4,270.00  
Norman Frindt, VHS Assistant Softball Coach Level 15, Step 2, \$3,194.00  
Valerie Matthews, VHS Assistant Softball Coach, Level 15, Step 2, \$2,613.60  
Leigh Stainbrook, SMS 7<sup>th</sup> Grade Softball Coach, Level 14, Step 1, \$2,647.00  
James (Tony) Larizza, SMS 8<sup>th</sup> Grade Softball Coach, Level 14, Step 3, \$2,818.00

**One (1) year Limited Additional Duties Contract for the 2018-19 contract year to the following:**

Kristina Edmison, VHS Head Girls Track Coach, Level 29, Step 4, 5,465.00  
Cody Rice, VHS Assistant Track Coach, Level 16, Step 2, \$3,074.00  
Matthew Pisano, SMS Head Boys Track Coach, Level 14, Step 4, \$2,904.00  
Jeffrey Keck, VHS Head Baseball Coach, Level 23, Step 4, \$4,441.00  
Brandon Gilbert, VHS Assistant Baseball Coach, Level 15, Step 4, \$3,074.00  
Michael D'Egidio, VHS Assistant Baseball Coach, Level 15, Step 4, \$3,074.00  
Kevin Hogan, VHS Assistant Baseball Coach, Level 15, Step 4, \$3,074.00  
Mark Kuhnle, VHS Boys Tennis Coach, Level 22, Step 4, \$4,270.00

Seconded by: Mrs. Russell seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mrs. Stepp, aye; Mr. Stark aye. Motion Carried.

Date and location of upcoming Board meetings. Meetings held at Vermilion High School, 1250 Sanford Street, Vermilion, unless otherwise noted.

Regular Meeting:	Monday, February 11, 2019 at 7:00 PM
Regular Meeting:	Monday, March 11, 2019 at 7:00 PM
Regular Meeting:	Monday, April 8, 2019 at 7:00 PM

**13.9** Mrs. Innes moved that the Board move into Executive session for the purpose of matter required to be kept confidential. Mrs. Stepp seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mrs. Stepp, aye; Mr. Stark aye. Motion Carried.

The Board moved into Executive Session at 8:03 pm.

The Board returned to Regular Session at 9:06 pm.

Mrs. Innes moved that the meeting be adjourned. Mrs. Stepp seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

The meeting was adjourned at 9:07 PM.

**ATTEST:**

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Treasurer

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Board President